

Setting Up Your Turn-Key Membership Site

Have Wordpress on Your Server

First, you'll need to have Wordpress installed on your hosting company server. This only takes minutes.

Some hosts have a "1-click install" for Wordpress, and you may use that 😊

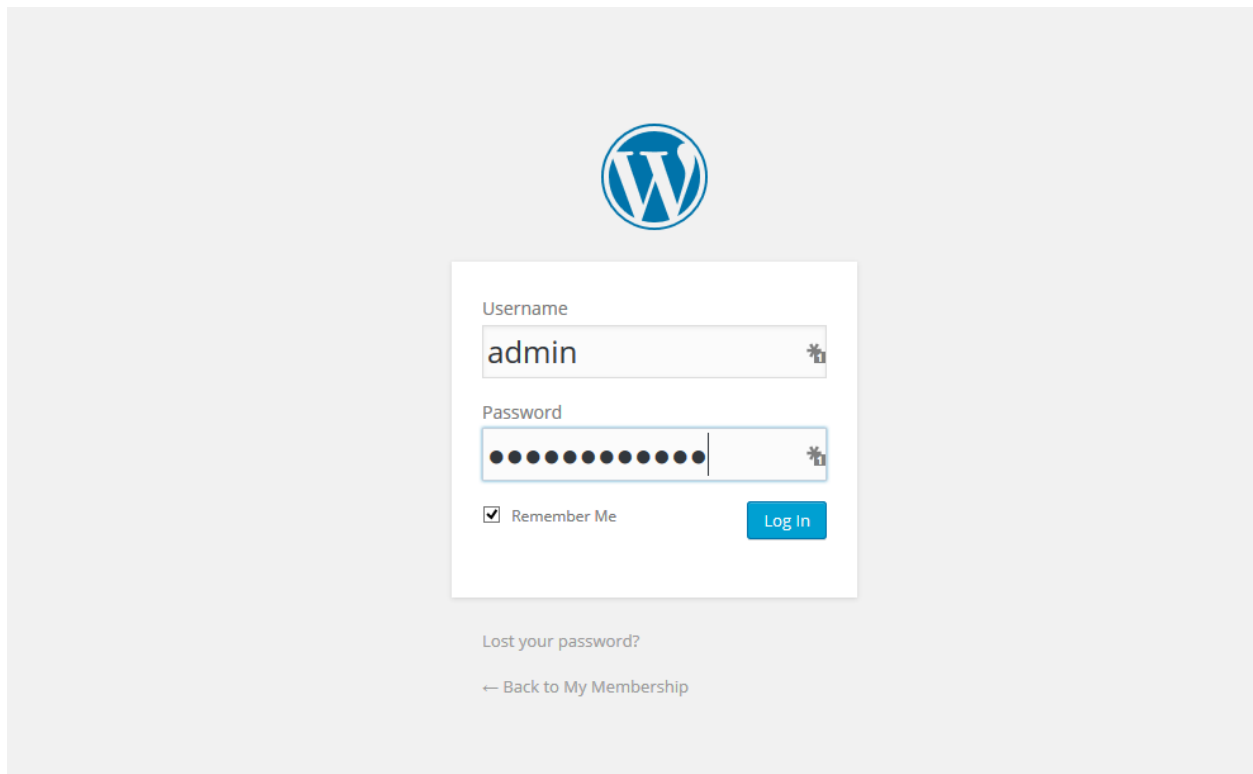
If you need to install it yourself, download Wordpress here: <https://wordpress.org/download/>

Then follow the 5-minute install instructions here: http://codex.wordpress.org/Installing_WordPress

Adding the Content to Your Site

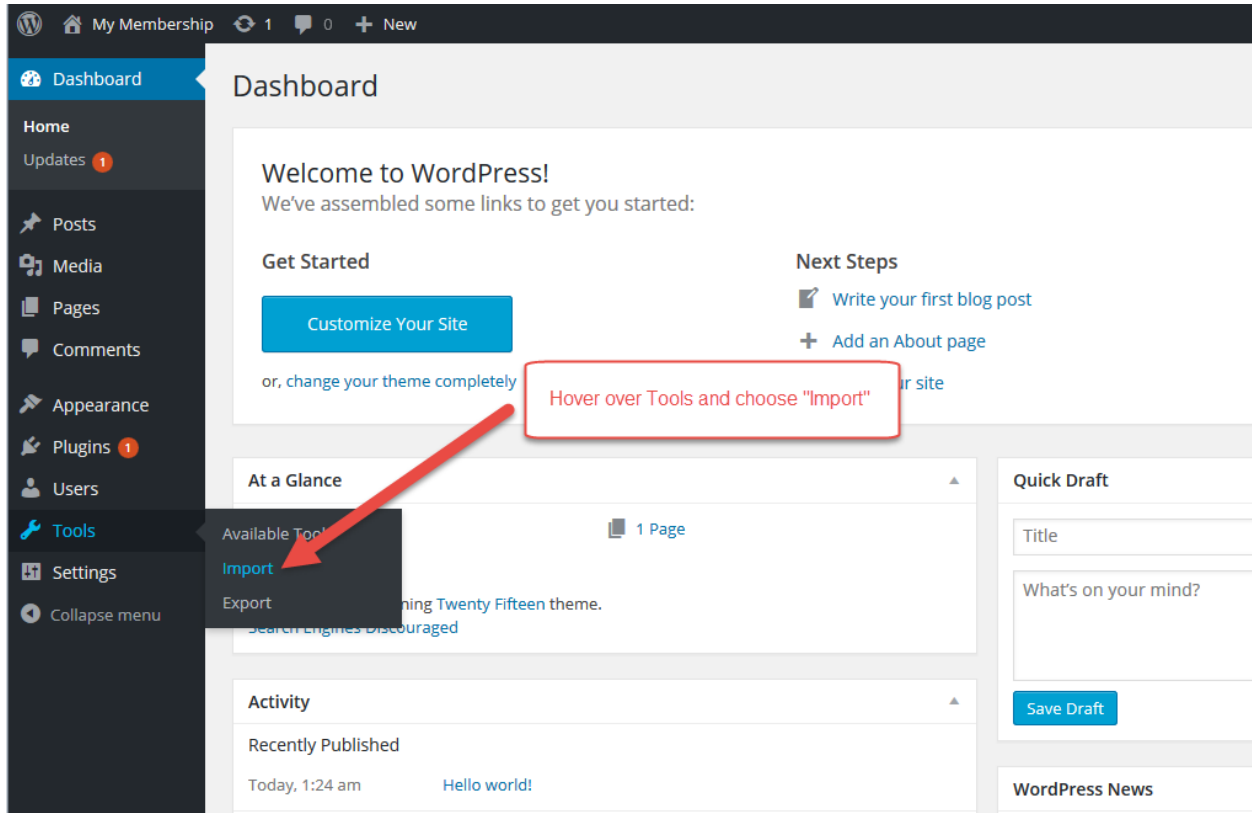
Next you'll add the content to your site. You'll need the XML file provided to you: "membership.xml"

Log into the admin dashboard on your new Wordpress site:

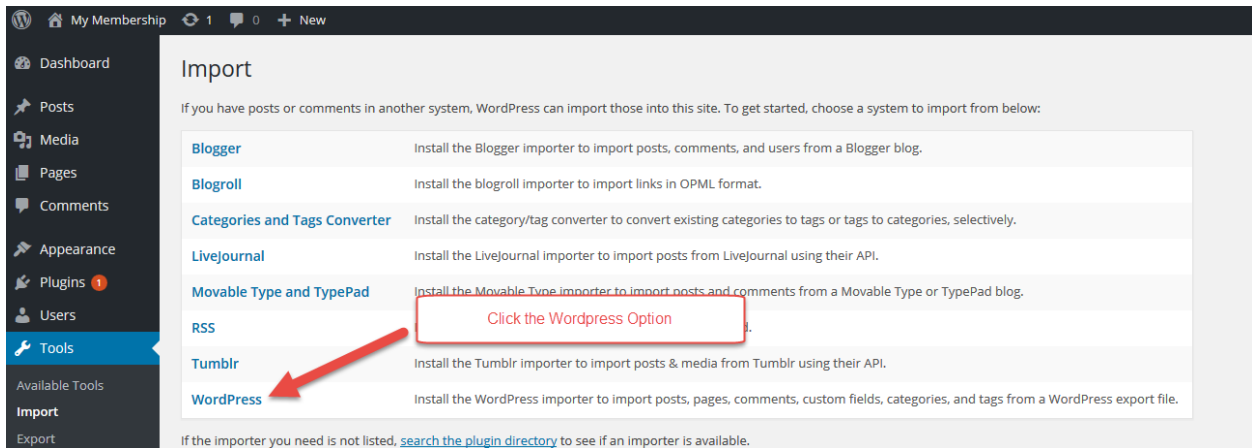


*Note: I recommend you do **not** use admin as your username. Choose something different for security.*

Next you'll hover "Tools" on the left-hand navigation menu. Choose "Import" from the menu that pops out:



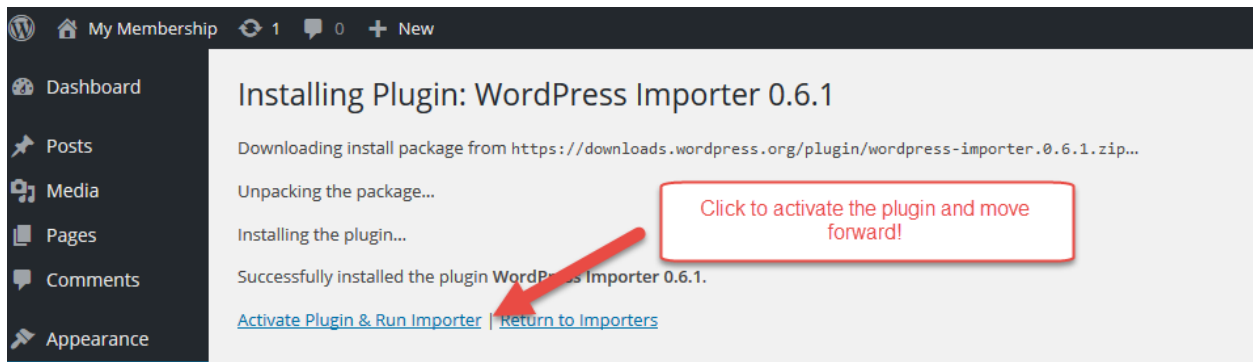
Click the link titled Wordpress from the list on this page:



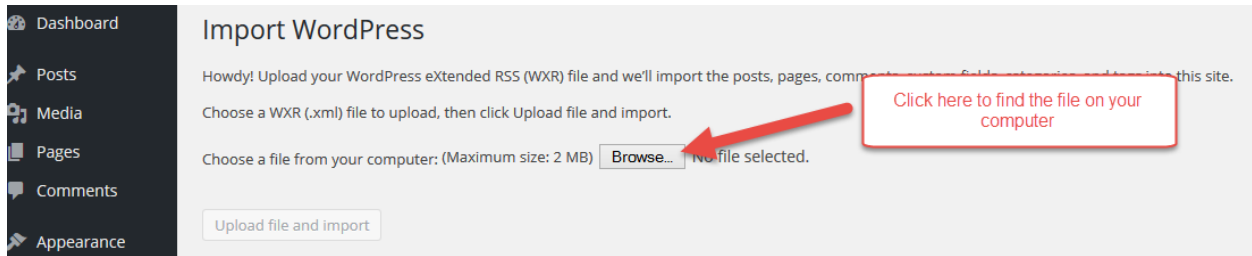
This will install the Wordpress Importer for you (don't worry, you can remove it after you're done adding your membership content):



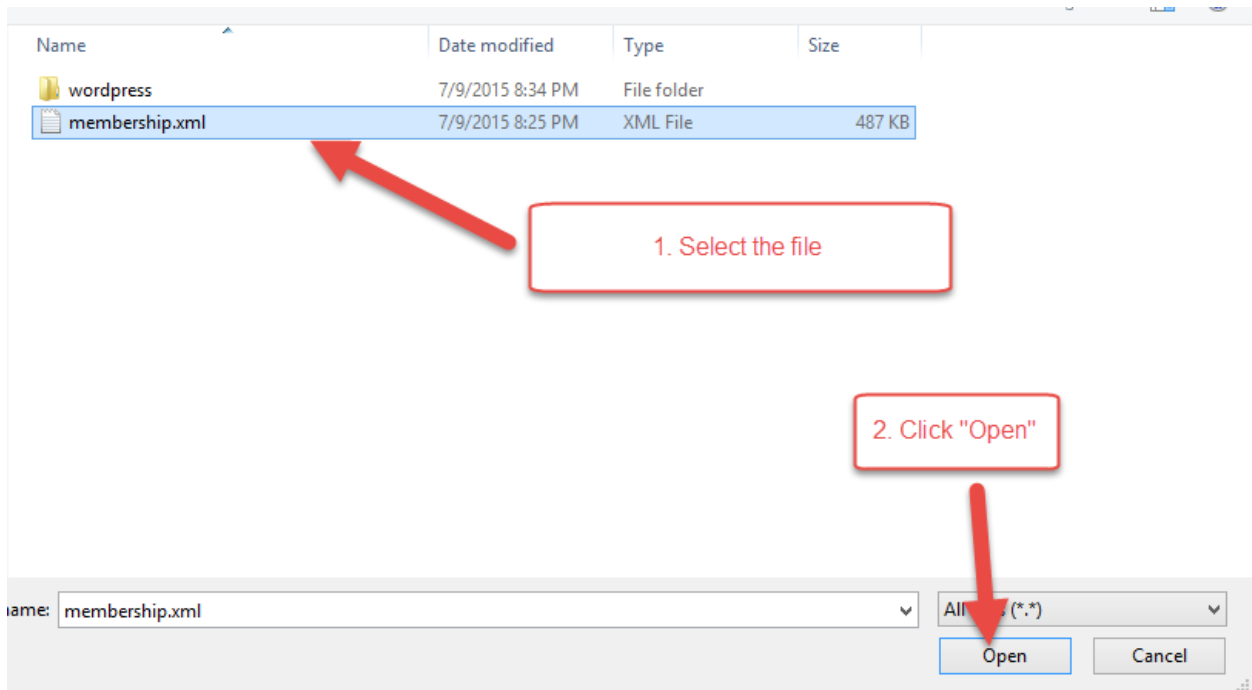
Now you'll activate the plugin:



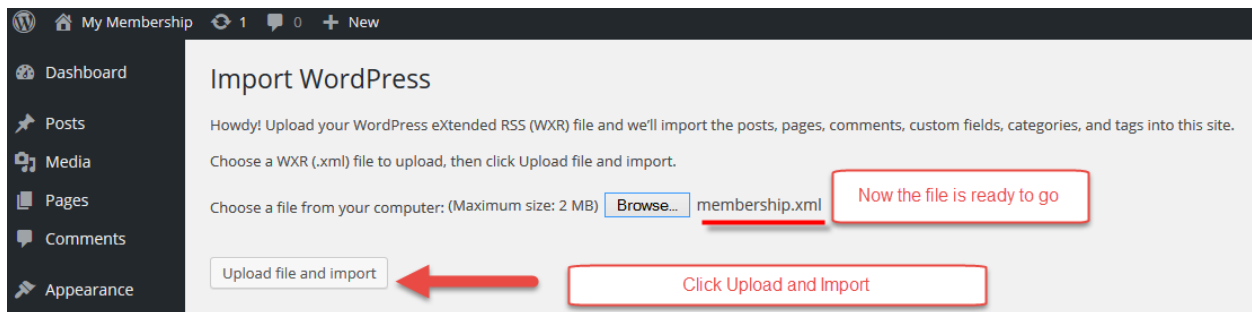
Click "Browse" to locate the file on your PC or Mac:



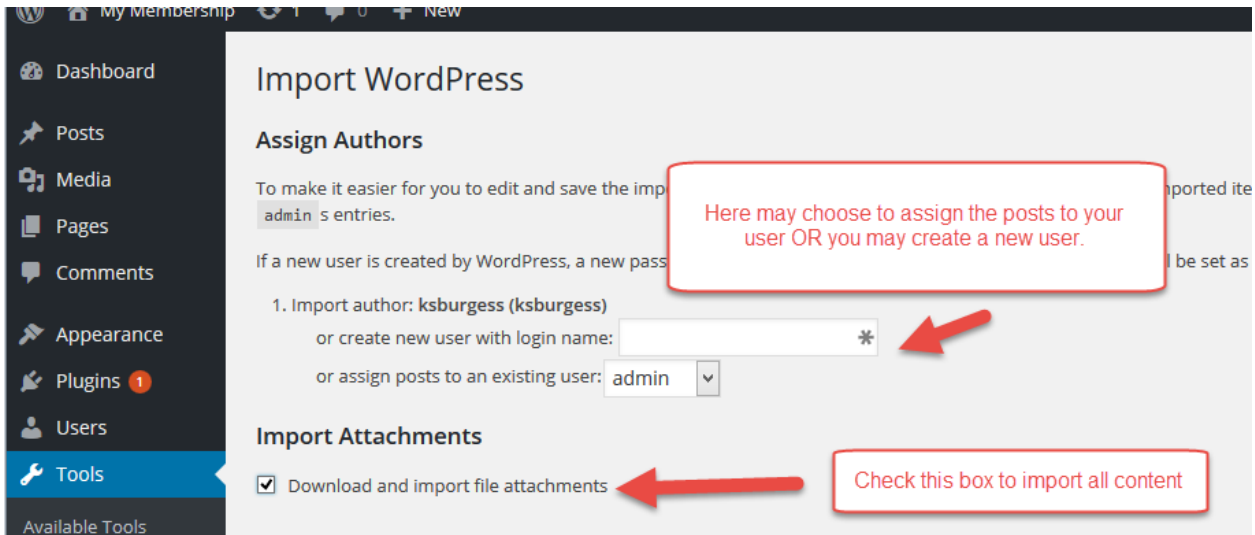
Here's the procedure on a PC. It will be similar on a Mac:



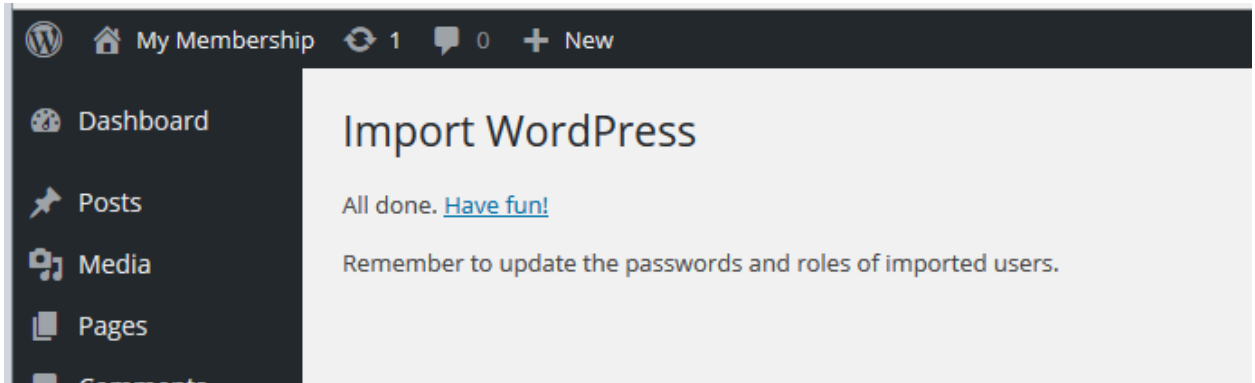
Now you just need to click to import!



The next step is important. You want to assign posts to the correct author on your membership site. You also want to make sure all attachments are transferred over to your server. See the screenshot for instructions:



Click to continue the import – it will finish quickly!

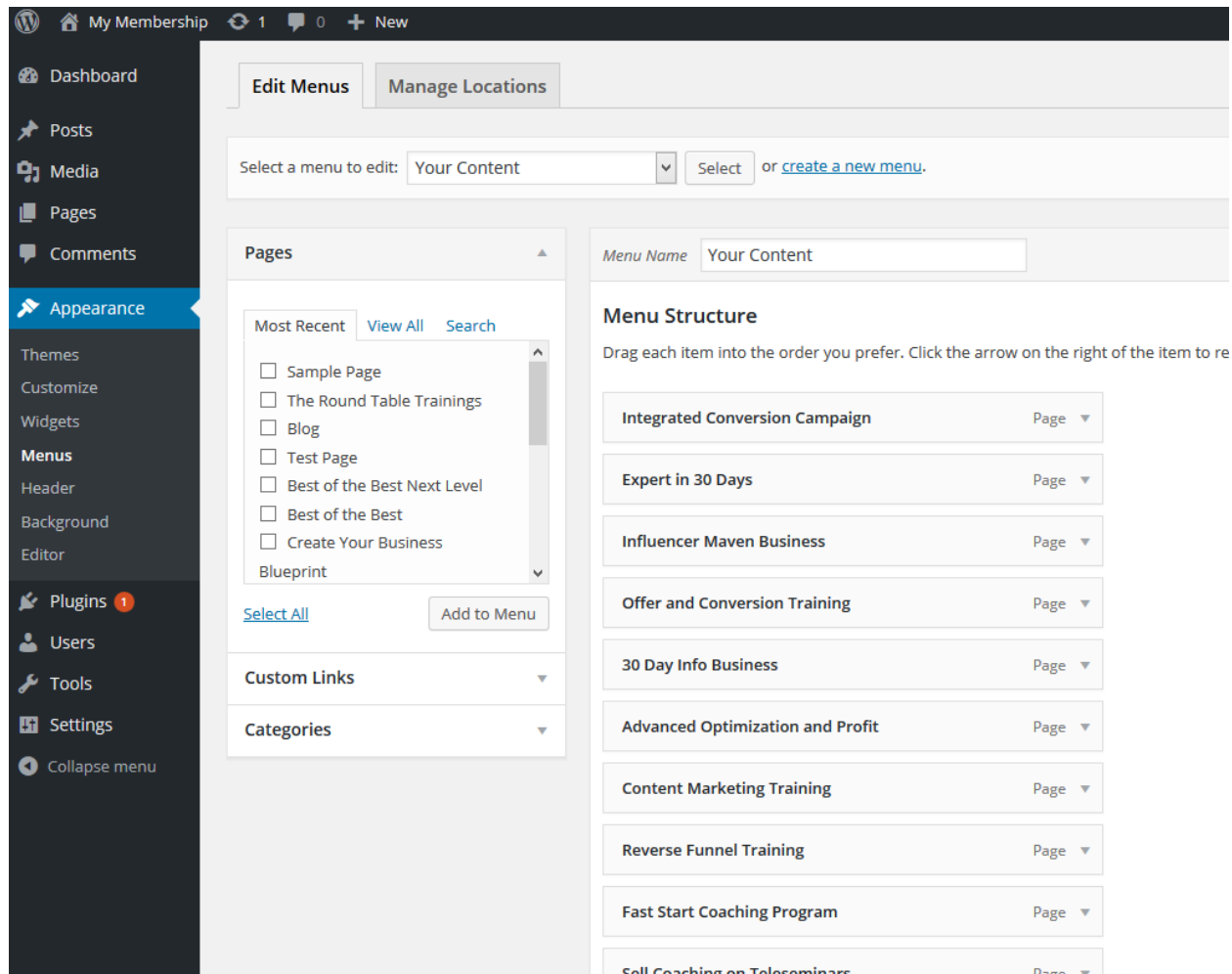


Click "Pages" to see all your new content:

The screenshot shows the WordPress admin interface for managing pages. The left sidebar contains navigation options: Dashboard, Posts, Media, Pages (selected), All Pages, Comments, Appearance, Plugins (1), Users, Tools, Settings, and Collapse menu. The main content area is titled "Pages" and includes an "Add New" button. Below the title, there are filters for "All (100)" and "Published (100)", along with "Bulk Actions", "Apply", "All dates", and "Filter" options. A search bar and "Search Page" button are also present. The page list shows 100 items, with the first five displayed. Each row includes a checkbox, the page title, the author (admin), a comment count icon, and the date published.

<input type="checkbox"/>	Title	Author	Comments	Date
<input type="checkbox"/>	12 Week Home Seminar Formula	admin	0	2014/12/05 Published
<input type="checkbox"/>	30 Day Info Business	admin	0	2014/11/26 Published
<input type="checkbox"/>	30 Day Info Business Bonus Lesson	admin	0	2014/11/26 Published
<input type="checkbox"/>	7 Step Marketing System	admin	0	2014/12/18 Published
<input type="checkbox"/>	Adswap Mastery	admin	0	2014/12/18 Published
<input type="checkbox"/>	Advanced Foundational Training	admin	0	2014/12/05 Published
<input type="checkbox"/>	Advanced Funnel Video Course	admin	0	2014/11/26 Published
<input type="checkbox"/>	Advanced Internet Marketing	admin	0	2014/12/18 Published
<input type="checkbox"/>	Advanced Optimization and Profit	admin	0	2014/11/26 Published
<input type="checkbox"/>	Advanced Product Funnel Mastery	admin	0	2014/12/18 Published

You also have a navigation menu set up for you already, with all the main training pages:



You can assign this to one of your navigation locations, rearrange, create dropdowns, etc. You can also delete any posts or pages you don't need, and of course add new content to make the site your own!

Remember, you'll need to choose a membership plugin to protect your content.

Your site is ready to go!

WordPress navigation bar: My Membership, 1 comment, 0 notifications, New. User: Howdy, admin

My Membership

Just another WordPress site

[Integrated Conversion Campaign](#)

[Expert in 30 Days](#)

[Influencer Maven Business](#)

[Offer and Conversion Training](#)

[30 Day Info Business](#)

[Advanced Optimization and Profit](#)

[Content Marketing Training](#)

[Reverse Funnel Training](#)

[Fast Start Coaching Program](#)

[Sell Coaching on Teleseminars](#)

[Forum Consultant Master Class](#)

[Advanced Funnel Video Course](#)

Hello world!

Welcome to WordPress. This is your first post. Edit or delete it, then start blogging!

July 10, 2015 1 Comment Edit

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